

# SUPPORTING ST. STEPHEN'S HOUSE

PLEASE COMPLETE AND RETURN THIS FORM TO:

[DEVELOPMENT@SSHO.OX.AC.UK](mailto:DEVELOPMENT@SSHO.OX.AC.UK)

FREEPOST, ST STEPHEN'S HOUSE, 16 MARSTON STREET, OXFORD, OX4 1JX



Name:

Address:

Phone:

Email:

I WISH TO MAKE  REGULAR GIFT  SINGLE GIFT

(PLEASE TICK AS APPROPRIATE)

## SINGLE GIFT

I would like to make a single gift to St Stephen's House of £.....

- **By cheque:** I enclose a cheque made payable to 'The Society of St Stephen's House'
- **Online:** Please click on the 'Support St Stephen's House' button on the right-hand side of the St Stephen's House website: [www.ssho.ox.ac.uk](http://www.ssho.ox.ac.uk)
- **Bank transfer:** I have transferred an amount of £ .....to:  
**Account Name:** The Society of St Stephen's House  
**Account Number:** 64617086  
**Sort Code:** 40-51-62

## REGULAR GIFT

I would like to make a regular gift to the St Stephen's House of £ ..... per month/quarter/year  
(delete as appropriate), commencing on ..... (start date) for a period of .....  
(write number of years)/ until I notify you otherwise (delete as appropriate).

**Account Name:** The Society of St Stephen's House  
**Account Number:** 64617086      **Bank Sort Code:** 40-51-62

**Signature:** .....      **Date:**.....

THANK YOU FOR YOUR SUPPORT OF ST STEPHEN'S HOUSE

[www.ssho.ox.ac.uk](http://www.ssho.ox.ac.uk)

# GIFT AID DECLARATION



Name:

Address:

Phone:

Email:

The **Gift Aid** scheme is for gifts of money by individuals who pay UK tax. For every £1 donated by a UK tax payer, 25p in reclaimed tax is added by the Government. For example, a donation of £1,000 using Gift Aid is worth £1,250 to St Stephen's House once tax has been reclaimed. If you pay higher rate tax, you can claim the difference between the higher rates of tax (40% or 45%) and the basic rate of tax (20%) on the total 'gross' value of your donation.

For example, if you donate £1,000 and pay tax at 40%, you can claim back £250 in your next tax return, meaning the cost to you is £750 and the value of the gift to St Stephen's House is £1,250. If you donate £1,000 and pay tax at 45%, you can claim back £312.50 in your next tax return, meaning the cost to you is £687.50 but the value of the gift to St Stephen's House is £1,250

I WISH ST STEPHEN HOUSE TO TREAT ALL DONATIONS I MAKE FROM THE DATE OF THIS DECLARATION AS GIFT AID DONATIONS UNTIL I NOTIFY YOU

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

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1. In order for gifts to be eligible for Gift Aid, the donor must be a UK taxpayer who will have paid an amount of income tax and/or capital gains tax at least equal to the tax that the House will reclaim on the gifts in the tax year in which they are made.
2. Donations from companies are not eligible for Gift Aid. However, the company can treat the gift as an allowable expense, making a saving on Corporation Tax.
3. Gifts made with Charities Aid Foundation (CAF) vouchers have already had Gift Aid claimed on them by CAF and passed to the charity, so further Gift Aid cannot be claimed.
4. If in the future your circumstances change and you no longer pay tax on your income equal to the tax that the charity reclaims, you can cancel your declaration by notifying the House.
5. Please notify the House if you change your name or address. Please telephone 01865 613500.

THANK YOU FOR YOUR SUPPORT OF ST STEPHEN'S HOUSE

[www.ssho.ox.ac.uk](http://www.ssho.ox.ac.uk)